

**APPENDIX OF FORMS  
FORM 18B**

**AFFIDAVIT OF SERVICE**

*(Court, Court File Number, Style of Proceeding)*

**AFFIDAVIT OF SERVICE  
(FORM 18B)**

I, ..... *(full name)* ....., of the ..... of .....  
in the Province of New Brunswick, ..... *(occupation)* ....., MAKE  
OATH AND SAY AS FOLLOWS:

1. On the ..... day of ....., 19....., I served the defendant *(or as may be)* with  
the attached document marked "A" by leaving a copy with the defendant *(or as may be)* at  
..... *(address where service was made)*.....

2. I was able to identify the person served by means of the fact that .....

*or, where service was made under Rule 18.02(1)(b) to (o) inclusive:*

I was able to identify the person with whom a copy of the document was left to effect service on the defendant by  
means of the fact that.....

*or, where service was made under Rule 18.03(6) on an individual by leaving a copy with an adult person:*

1. On the ..... day of ....., 19....., I served the defendant *(or as may be)* with  
the attached document marked "A" by leaving a copy in a sealed envelope addressed to the defendant *(or as may be)*  
with  
..... who appeared to be an adult and an occupant of the  
dwelling in which the defendant *(or as may be)* resides at ..... *(address  
where service was made)*....., and by mailing a copy by prepaid mail on  
the same *(or next)* day addressed to the defendant *(or as may be)* at the same address.

2. Prior to such service I made an unsuccessful attempt to personally serve the defendant *(or as may be)* at  
the defendant's *(or as may be)* place of residence on the.... day of ....., 19.....,  
*(or where more than one attempt has been made:)* and again on the..... day of.....,  
19.....

*or, where service was made under Rule 18.06 by prepaid mail or prepaid courier upon the party:*

1. On the ..... day of....., 19....., I served the defendant *(or as may be)* with the attached  
document marked "A" by sending by prepaid mail *(or prepaid courier as may be)* a copy addressed to the defendant  
*(or as may be)* at ..... *(full mailing address)* .....,  
being the last address for service furnished by the defendant *(or as may be)* *(or, where no such address has been fur-  
nished: being the defendant's (or as may be) last known address)*.

*or, where service was made under Rule 18.05(a) by prepaid mail or prepaid courier upon the solicitor for the party:*

Form 18B

1. On the . . . . . day of . . . . . , 19. . . . . , I served the defendant (*or as may be*) with the attached document marked “A” by sending by prepaid mail (*or prepaid courier as may be*) a copy addressed to . . . . . , the solicitor for the defendant (*or as may be*), at . . . . . (*full mailing address*) . . . . .

*or, where service was made under Rules 18.03(3) to (5) by prepaid mail or prepaid courier upon a party:*

1. On the . . . . . day of . . . . . , 19 . . . . . , I served the defendant (*or as may be*) with the attached document marked “A” by sending a copy of the document together with an Acknowledgement of Receipt Card by prepaid mail (*or prepaid courier as may be*) addressed to the defendant (*or as may be*) at . . . . . (*full mailing address*) . . . . . , the defendant’s (*or as may be*) last known address.

2. On the . . . . . day of . . . . . , 19. . . . . , the attached Acknowledgement of Receipt Card marked “B” bearing a signature which appears to be the signature of the defendant (*or as may be*) was returned to and received by me.

*or*

2. On the . . . . . day of . . . . . , 19. . . . . , the attached post office receipt (*or acknowledgement of receipt in writing*) marked “B” bearing a signature which appears to be the signature (*or a copy of the signature*) of the defendant (*or as may be*) was returned to and received by me.

*or*

2. On the . . . . . day of . . . . . , 19. . . . . , the attached confirmation marked “B” was received by me from the carrier who delivered the document.

*or, where service was made under Rule 18.03(7) on a corporation:*

1. No office or place of business of the defendant (*or as may be*) is located at any address given in the last statement of the defendant (*or as may be*) delivered to the Service New Brunswick and no office or place of business of the defendant (*or as may be*) can be found in New Brunswick.

2. On the . . . . . day of . . . . . , 19 . . . . . , I served the defendant (*or as may be*) with the attached document marked “A” by sending a copy by prepaid mail (*or prepaid courier as may be*) to the defendant at . . . . . (*full mailing address*) . . . . . , being the address given for the defendant on the last statement of the defendant delivered to the Service New Brunswick, and also by sending a copy by prepaid mail (*or prepaid courier as may be*) to . . . . . , who is shown as an officer of the defendant on the last statement of the defendant delivered to the Service New Brunswick at . . . . . (*full mailing address*) . . . . . , which is the address given for the defendant (*or as may be*) on such a statement.

*or, where service was made by fax in accordance with Rule 18.07:*

1. On the . . . . . day of . . . . . , 20. . . . . , at . . . . . (*time*), I served the defendant (*or as may be*) with the attached document marked “A” by faxing it and the attached cover page marked “B” to . . . . . (*identify name and fax number of solicitor*), the solicitor for the defendant (*or as may be*), as verified by the attached fax report, marked “C”, generated by the sending machine.

*or, where service was made by e-mail under Rule 18.07.1:*

1. I served the defendant (*or as may be*) with the attached document marked “A” by e-mailing a copy of the document accompanied by a copy of the attached e-mail message marked “B” on the ..... day of ....., 20....., at .....(*time*), to .....(*identify name and e-mail address of solicitor*), the solicitor for the defendant (*or as may be*).

2. On the ..... day of ....., 20....., at .....(*time*), I received by e-mail an acceptance of service of the document from .....(*name of solicitor*) and the acceptance was dated ....., 20.....

SWORN, etc.

85-5; 92-3; 99-71; 2006, c.16, s.95, 2010-61; 2012-86